

VILLAGE OF STOCKHOLM – 2016 PARK & VILLAGE HALL USE APPLICATION FORM

Applicant Information

Application Date _____
Name/Organization _____
Street Address _____
City _____ State _____ Zip _____
Phone _____ Email _____

Event Information

Requested Areas (check all that apply)... () Shelter/Pavilion () Bandstand () On-Lawn Parking () Village Hall
Type of Event/Activity Planned _____
Estimated Attendance _____
Date(s) of Event _____ Starting at _____ AM/PM Ending at _____ AM/PM
Set-up Time Starting at _____ AM/PM Ending at _____ AM/PM
Onsite Contact Person(s) _____ Cell _____

Please Refer to the Policies, Rules, and Park and Village Hall Fee Schedules on the Back of This Application.

Please Enclose the Following with This Application...

1. Park/Village Hall Use Fee \$ _____
2. Damage Deposit \$ _____ (Required for groups of 100 or more)
3. Copy of insurance policy or binder for groups of 100 or more and for all commercial or admission-charged events.

Agreement and Signature Required

On _____ (date), the undersigned applicant has inspected the site where the event will occur and is satisfied with and accepts the site in its existing condition and hereby agrees to indemnify, defend, and hold harmless the Village of Stockholm and their officers and Park Committee members from and against any and all claims, losses, suits, actions, demands, fines, fees, judgments, damages, and costs arising out of or in any way connected with the use of the undersigned of the Village of Stockholm.

Please note that all components of the event are subject to the Stockholm Village Board approval and may require approval or permits from other agencies. It is the applicant's responsibility to secure all necessary permits.

Everything I have stated on this Application is correct to the best of my knowledge. I have read, understand, and agree to abide by all policies, rules, and regulations as they pertain to the use of the Park. This permit is non-transferable and is revocable at any time at the discretion of the Village of Stockholm Board and/or Park Committee members.

By _____ (Sponsor Name) on behalf of _____ (Event Name)

Please send this completed Application and associated fees paid by check, money order, or cash, to:

***The Village of Stockholm
Cindy Fayerweather, Treasurer
P.O. Box 17
Stockholm, WI 54769***

***For More Information or Questions, Please Contact Cindy Fayerweather: (715) 495-3226
Onsite Park Host, Don Pupera: don.pupera@hotmail.com***

PARK POLICIES AND RULES

Park/Village Hall Use Application:

Anyone wanting to use the park must submit an Application. The basic criterion for granting a Park Use Application is that the purpose of the event is appropriate to the historical, cultural, family, and artistic values of the property owners and residents of the Village of Stockholm.

Park/Village Hall Use Fee:

The Park Use Fee varies by the size of group, purpose of the event, and duration of the event. The Park Use Fee must be paid by ALL users including Stockholm property owners, residents, and greater Stockholm community members planning an event for more than 25 people. For Stockholm property owners or residents the Park Use Fee is waived for groups <25 people, but must be paid for groups larger than 25 people. If the event is cancelled within 48 hours of the planned date the Park Use Fee will not be refunded.

Park Damage Deposit:

The Park Damage Deposit is a charge in addition to the Park Use Fee for groups of 100 or more people. The Park Damage Deposit will equal the amount charged for the Park Use Fee. The Park Damage Deposit will be refunded in total or in part depending on condition of the park after the event. The Village reserves the sole right to determine how much damage has been done, and the amount of the Park Damage Deposit to be withheld by the Village to cover restoration costs.

Permitted Uses:

Tent and RV camping, fishing, picnics, recreation, and small group events (25 or fewer people) organized by property owners or residents for their families and friends. A Park Use Fee is not required, but a Park Use Application must be submitted. All other proposed uses require a Park Use Application, payment of a Park Use Fee, and provision of a Damage Deposit if required by group size.

The following restrictions apply to residents and non-residents alike:

- No loud music after 10 PM or before 8 AM.*
- No dumping or leaving trash on park grounds.*
- Driving is permitted on designated roadways only.*
- All users must adhere to posted regulations.*

Insurance

Prior to granting a permit for any group of 100 or more people and all commercial/admission charged events, the applicant must provide a copy of a single limit liability insurance policy in the amount of \$1,000,000 naming Village of Stockholm, Pepin County, Wisconsin, as additional insured.

Parking

Any group of 50 or more people must use the area designated for their parking.

Sanitation

Groups larger than 50 people must provide one satellite toilet unit for every 100 people. (e.g. A group of 100 people requires 1 satellite toilet, a group of between 100-200 people requires 2 satellites). Groups must contract directly with providers of satellite toilets, and they must be dropped off no more than 24 hours before the event is scheduled to start, and must be removed no later than 24 hours after the event is scheduled to conclude.

Clean-up

All groups must clean-up their trash and remove it from the park and the Village of Stockholm at the conclusion of the event or no later than 10 pm on the day of the event. Failure to clean-up will result in the forfeiture of the Park Damage Deposit.

Alcohol

The sale of alcohol is **not** allowed in the park.

Event Duration

No event can last longer than 12 hours. All attendees must be out of the park by 10 pm except those who have paid for camping. All noise must cease by 10 pm.

Event Cancellation

If the Village of Stockholm is not be able to honor a contract for park use due to fire, flood, storms or other natural disasters, accidents, or the interruption of electrical or other services, the Village will refund Park Use fees less prior costs incurred. The Village has the sole discretion to cancel any event due to conditions which make the park unusable and/or unsafe. The Village does not have any responsibility for provision of alternative locations.

PARK FEE SCHEDULE

VILLAGE HALL FEE SCHEDULE

GROUP SIZE	<25	26-50	51-100	101-500	501+	Commercial	<25	26-50
Park Use Fee:								
<i>-Less Than 6 Hours</i>	\$35	\$75	\$150	\$500	\$750	\$500	\$35	\$75
<i>-6 to 12 Hours</i>	\$35	\$150	\$300	\$1,000	\$1,500	\$1,500	\$35	\$150
Insurance Required	No	No	No	Yes	Yes	Yes	No	No
Sanitation Required	No	No	Yes	Yes	Yes	Yes	No	No